

Dear Landscaping Contractor:

Enclosed please find your Landscaper's application.

After you complete the application and you must bring it to the INC. VILLAGE OF HEMPSTEAD 99 NICHOLS COURT HEMPSTEAD, N.Y. 11550

**APPLICATIONS WILL BE ACCEPTED IN PERSON ONLY BY APPOINTMENT.
THE BUSINESS LICENSE DEPARTMENT IS OPEN:**

MONDAY THROUGH FRIDAY: 8:30A-12:30P

PLEASE CALL DURING THESE HOURS!!!! 516-489-3400 EXT 392

The fee for original landscape application is \$100.00 per truck and \$25.00 for each additional truck and/or trailer. So if you have a Truck and trailer the fee would be \$125.00

The renewal fee is \$50.00 and \$25.00 for each additional truck and/or trailer. So if you have a truck and trailer the fee would be \$75.00

- 1. A notarized application**
- 2. A copy of your Nassau County Landscaper's License**
- 3. Copies of your registrations and insurance cards for all vehicles (includes trailers) used in your business.**
- 4. A copy of New York State Department of Environmental Pesticide Applicators License (when applicable)**
- 5. A copy of your current Dumping Permit (or current receipt for same).**
- 6. A copy of your liability insurance.**
- 7. A copy of your Certificate of Workers Compensation Insurance or Certificate of Attestation of Exemption from New York State Workers' Compensation (If Sole Proprietor)**
- 8. A copy of the applicant photo ID**

A license will not be issued unless all documents are provided. Failure to renew your license will result in a summons being issued by the Hempstead Police Department. All licenses expire one year after it is issued.

The contractor shall be responsible for the disposal of all yard waste and debris. No debris will be placed at the curb or in the roadway.



**APPLICATION FOR COMMERCIAL LANDSCAPERS
Inc. Village of Hempstead**

Company Name: _____ **Phone #:** _____

Company Address: _____

Owner's Name & Address: _____

Mailing Address: _____

Please list all vehicles/ trailers to be used in your business, if additional space is required, list on a separate sheet. (Must provide copy of insurance and registration for each vehicle listed)

Year, Make & Model: _____ **License plate #:** _____

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Year, Make & Model: _____ **License plate #:** _____

Year, Make & Model: _____ **License plate #:** _____

Liability Insurance: _____ **(Must provide copy)**

Workers' Compensation: _____ **(Must provide copy)**

State of New York

County of Nassau

I _____ hereby declare, under oath, that I fully understand and have answered all of the above questions truthfully, and acknowledge my obligation to provide the Village with any changes or additions to the information contained in or annexed hereto. Should I be granted a license to operate within the Incorporated Village of Hempstead, I and all my employees will abide by all Federal, State, Town and Village laws. I understand that this license is non-transferable and will expire one year from date of issuance and that there is no grace period for renewal. I agree to maintain a valid license and insurance as long as I conduct business within the Incorporated Village of Hempstead.

Sworn to before me this _____ day

Of _____, 20_____.

Notary Public

Applicant Signature
