



CHAIRPERSON, KENNETHA PETTUS

Planning Board Members

Leroy Brown, Marcia P. Turner

Rashid Walker, Lynnwood Deans

Michelle Banks, Secretary to the Planning Board

Cherice Vanderhall, Village Attorney

Inc. Village of Hempstead

99 Nichols Court

P.O. Box 32, Hempstead, New York 11551-0032

(516) 489-3400 Ext. 263

PLANNING BOARD APPLICATION

NOTE: ACCEPTANCE OF THIS APPLICATION BY THE VILLAGE CLERK'S OFFICE DOES NOT CONSTITUTE A COMPLETE APPLICATION

I.

PROPERTY ADDRESS: _____ ZONING DISTRICT _____

SECTION _____ BLOCK _____ LOT(S) _____ LOT SIZE _____

ATTACHED COPY OF SURVEY/ OR PLOT PLAN INDICATING LOCATION OF PROPOSED PROJECT IS REQUIRED TO PROCESS THIS APPLICATION. ELEVATION DRAWINGS ARE REQUIRED.

II.

<p><u>APPLICANT</u> <input type="checkbox"/> TENANT <input type="checkbox"/> LEASEE</p>	<p><u>PROPERTY OWNER</u></p>
<p>NAME: _____</p> <p>ADDRESS: _____</p> <p>TELEPHONE NO. (_____) _____</p>	<p>NAME: _____</p> <p>ADDRESS: _____</p> <p>TELEPHONE NO. (_____) _____</p>
<p>IF APPLICABLE ATTORNEY NAME</p>	<p>TYPE OF IMPROVEMENT/DEVELOPMENT Check One Below</p>
<p>NAME: _____</p> <p>ADDRESS: _____</p> <p>TELEPHONE NO. (_____) _____</p>	<p>Subdivision of Plot <input type="checkbox"/> New Building/Structure <input type="checkbox"/></p> <p>Alteration <input type="checkbox"/> Addition <input type="checkbox"/></p> <p>Inground Pool <input type="checkbox"/> Other <input type="checkbox"/></p> <p>Describe Item(s) Check Above:</p> <p>_____</p> <p>_____</p> <p>_____</p>

III.

<p>PRESENT RESIDENTIAL LAND USE Describe</p> <p>_____</p> <p>PROPOSED LAND USE One Family <input type="checkbox"/> Two or More Dwellings <input type="checkbox"/></p> <p>Transient, Hotel, Motel, Dormitory <input type="checkbox"/> Enter No. of Units _____</p> <p>Describe Item(s) Checked Above:</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>NON-RESIDENTIAL LAND USE</p> <p>EXISTING USE Describe:</p> <p>_____</p> <p>_____</p> <p>PROPOSED USE Describe:</p> <p>_____</p> <p>_____</p> <p>_____</p>
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IV.

I request a Concept plan/Initial site plan review: _____ Yes _____ No

V.

BE ADVISED THAT PURSUANT TO HEMPSTEAD VILLAGE CODE THE FOLLOWING MAY APPLY:

A filing fee of \$50 is hereby established and required in connection with any application to the Planning Board for approval of a subdivision or a site plan.

§ 8-5.2. Costs to be paid.

The applicant to the Planning Board for the approval of a subdivision or a site plan shall be liable for and shall pay the costs as set forth in this Code in addition to the following costs, which may be incurred by the Village in processing the application:

- A. Advertising.
- B. Stenographic minutes of meetings.
- C. Engineering costs.
- D. Inspection costs.
- E. Legal fees.
- F. Recording fees.

§ 8-5.4. Deposits.

In addition to the filing fee, the following deposits are hereby established and required in connection with any application to the Planning Board for approval of subdivision or a site plan:

- A. On application for preliminary approval there shall be a deposit of \$200.
- B. On application for final approval of a subdivision there shall be a deposit of \$150, plus 1% of the amount certified by the Village Engineer as the cost of the public improvements other than water to be installed.
- C. Upon submission of the approved plat for signature:
 - (1) On a subdivision, there shall be a deposit of 5% of the amount of the bond required by the resolution of the Planning Board granting final approval.
 - (2) On a site plan, there shall be a deposit of the amount certified by the Planning Board to be required to defray the costs of the Village as set forth in § 8-5.1.

§ 8-5.5. Payment of costs above deposits.

In the event that the amount of the deposits required herein is insufficient to cover the costs as set forth herein, then the applicant prior to either preliminary or final approval, or reduction or discharge of the bond, as the case may be, shall pay to the Village the additional cost. In the event that the amount of the deposit shall exceed said costs as determined either at the time of an abandonment of the subdivision or the discharge of the bond, as the case may be, said unused deposit shall be returned to the applicant, provided that the applicant shall, within six months of discharge of the bond or the abandonment of the subdivision, as the case may be, file with the Planning Board a written demand for such refund. All unclaimed deposits shall become the property of the Village.

§ 8-5.6. Fees and deposits paid before consideration.

No consideration shall be given by the Planning Board to any application for preliminary or final approval of a proposed subdivision or site plan, nor shall any approved plat be signed, unless all required fees and deposits shall have been paid.

VI.

AFFIDAVIT OF APPLICANT

I, _____ BEING DULY SWORN, DEPOSES AND SAYS: That I reside at _____ County of _____, State of _____, that I am the _____ of the business described herein and I have read the aforementioned and agree that I will conform to all applicable laws and codes.

Applicant's Signature **Date**

Sworn to before me this _____ day of _____ 20____

 Notary Public, Nassau County, N.Y.

PROPERTY OWNER'S CONSENT

_____ am (are) the owner(s) of the subject property and consent to the filing of this application.

Owner's Signature **Date**

Sworn to before me this _____ day of _____ 20____

 Notary Public, Nassau County, N.Y.

FOR VILLAGE USE ONLY

DEPOSIT REQUIRED APPLICATION FEE \$..... ADD. CHARGES \$.....

RECEIPT NO.

Site Plan Public Hearing Required: _____ Yes _____ No Date of Hearing _____ Date of Decision _____
 Date of Meeting _____ Date of Decision _____ Decision: Approved _____ Denied _____

Planning Board Approval Signatures:

Chairperson, Kennetha Pettus _____

Leroy Brown _____ Marcia P. Turner _____
 Rashid Walker _____ Lynnwood Deans _____

Comments: