

ANNUAL MEETING

An annual meeting was held by the Board of Trustees of the Incorporated Village of Hempstead at 99 James A. Garner Way, Hempstead, New York, at 6:00 p.m., on the above date.

ROLL CALL

Present: Trustees Johnson, Hobbs and Mayor Ryan

Teleconference: Trustee Daniels and Renfroe

Patricia Perez, Village Clerk
Cherice Vanderhall, Village Clerk

SALUTE TO THE FLAG

flag

Mayor Ryan called the meeting to order and asked everyone present to rise and join in a salute to the

of the United States of America

**MAYOR'S COMMITTEE APPOINTMENTS
FOR THE OFFICIAL YEAR COMMENCING APRIL 6, 2020**

Building..... Trustees Hobbs & Johnson
1st Tuesday, date to be determined

Emergencies..... Trustees Hobbs & Johnson
3rd Thursday 10:00 a.m., Armory

Fire & Fire Alarm..... Trustees Hobbs & Johnson
2nd week date to be determined

Insurance..... Trustees Daniels & Johnson
Risk Managers quarterly, April, July, October January date to be determined

Parks..... Trustees Johnson & Renfroe
4th Tuesday 7:15 p.m., Kennedy Park

Purchasing..... Mayor Ryan & Trustee Daniels

DPW (Sanitation/Streets/Recycling)..... Trustees Renfroe & Hobbs
4th week date to be determined

Sewers..... Trustees Hobbs & Renfroe
3rd week date to be determined

Tax and Water Trustees Johnson & Hobbs
2nd week date to be determined

Water Plant Trustees Daniels & Renfroe
1st week date to be determined

Budget..... ALL (Mayor & Trustees)
3rd week, Tuesday, 6:00 p.m., (just before Board meeting)

Library..... Trustees Hobbs & Renfroe
1st Thursday 6:30 p.m.

Traffic Safety Board..... Trustees Daniels & Johnson

4th Monday 6:30 p.m.

Police Committee..... Trustees Daniels & Renfroe

Legal..... Trustees Daniels & Renfroe

Clerk's Office Trustees Hobbs & Johnson

Comptroller Trustees Renfroe & Daniels

**APPOINTMENT OF
DEPUTY MAYOR**

Mayor Ryan wishes to announce the appointment of **Trustee Charles Renfroe** as **Deputy Mayor** of the Incorporated Village of Hempstead for the official year commencing **April 5, 2020**.

**APPOINTMENT OF
ASSOCIATE
VILLAGE JUSTICE**

The appointment of **Miguel Alvarado** as **Associate Village Justice** for the **Village Court** the ensuing official year commencing **April 6, 2020** to **April 6, 2020**.

Moved by Trustee Johnson
Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Matthew Feinberg** as **Special Prosecutor** in the **Village Court** at a fee of **\$135.00** for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Hobbs
Seconded by Trustee Johnson

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
COUNSEL**

The appointment of **Rubin J. Coryat** as **Special Counsel** in the **Village Court** at a fee of **\$75.00** for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Johnson
Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Peter Whitey** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Johnson

Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Uwayne Mitchell** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Johnson

Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Soma Syed** as **Special Prosecutor** at a fee of **\$65.00** per hour for the Housing and \$40.00 per hour otherwise for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Johnson

Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Carolyn Clyne** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Johnson

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Miali Makelele** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Rhonda Leader** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Joy Bunch** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

ABSTAINED: Johnson

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Joel S. Watson** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Renfroe

Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Heather D. Crosley** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Jennifer Martin** as **Special Prosecutor** at a fee of **\$40.00** per hour for the Inc. Village of Hempstead for the period commencing **April 6, 2020** to **April 5, 2021**.

Moved by Trustee Renfroe

Seconded by Trustee Johnson

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

APPOINTMENT OF ASSESSOR

Mayor Ryan wishes to announce the appointment of **Stacey Hargraves** as **Village Assessor** of the Incorporated Village of Hempstead for the official year commencing **April 6, 2020 to April 5, 2021.**

Moved by Trustee Hobbs

Seconded by Trustee Johnson

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

APPOINTMENT OF AUDITORS

The appointment of the Certified Public Accounting firm of **Nawrocki Smith, LLP, 290 Broadhollow Road, #115E, Melville, New York, 11747,** for the Incorporated Village of Hempstead for the fiscal year, commencing **April 6, 2020** and expiring **April 5, 2021** at an annual fee of **\$68,000.00.**

ZONING BOARD

The compensation to be paid to members and alternate members of the Board of Zoning Appeals for the fiscal year commencing June 1, 2020 shall be as follows:

Chairman of the Board....\$175 per meeting

Each member--other than Chairman \$150 per meeting

Further, no compensation will be paid for a meeting, which a member does not attend. There shall be no more than 12 regular meetings during the fiscal year.

Moved by Trustee Johnson

Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

As of **April 6, 2020** the Zoning Board shall be comprised of:

	<u>Term Expires</u>
Hans Thevenot	April 3, 2023
Raymond Rhoden	April 4, 2022
Sherina Gonzales-Lucas	April 3, 2023

Danny Leo (Chairman)
Wayne Hall Jr.

April 4, 2022
April 6, 2024

Board of Zoning Appeals meets 1st Thursday of each month, 6:00 p.m., Village Hall.

Moved by Trustee Hobbs
Seconded by Trustee Daniels

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

PLANNING BOARD

The Compensation to be paid to the members of the Planning Board for the fiscal year commencing **June 1, 2020** shall be as follows:

Chairman of the Board \$175 each meeting

Each member, other than the Chairman \$150 per meeting

Further, no compensation shall be paid for any meeting, which a member does not attend; meetings are not to exceed 12 per year.

Planning Board shall now be comprised of:

	<u>Term Expires</u>
Rashid Walker	April 5, 2021
Rev. Lynnwood E. Deans	April 3, 2023
Kennetha Pettus (Chairman)	April 5, 2021
Leroy Brown	April 1, 2024
Marcia P. Turner	April 3, 2023

Planning Board meets every 3rd Monday of each month 6:30 p.m., Village Hall

Moved by Trustee Johnson
Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

HUMAN RELATIONS

Alicia Sarduy was appointed as a new members of the Human Relations Council.

Human Relations Council shall now be comprised of:

	<u>Term Expires</u>
Dorothy Porter	April 5, 2021
Alicia Sarduy	April 5, 2021
Bernette Houston-Willet	April 4, 2022
Kristen Reynolds	April 4, 2022

Terri A. Banks
Bridgett Barker
Marilyn Vallejo
Roselyn Seetal
Alec Jones Jr.

April 4, 2022
April 5, 2021
April 5, 2021
April 5, 2021
April 5, 2021

Human Relations Council meets every 3rd Thursday of each month except July and August at Village Hall

Moved by Trustee Johnson

Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe;
Mayor Ryan

NOES: None

PARKS AND RECREATION The appointment of **Jeffrey Spencer** as a Board Member of the Recreation and Parks Commission for the official year commencing on **April 6, 2020**.

Recreation and Parks Commission shall now be comprised of:

	<u>Term Expires</u>
Lourdes Watts	April 1, 2024
Vanessa Henry (Chairman)	April 3, 2023
Randi Harrison	April 4, 2022
Barbara Borum	April 5, 2021
Renee Weeks-Corder	April 3, 2023
Jeffrey Spencer	April 1, 2024
Ricky Cooke	April 4, 2022

Recreation and Parks Commission meets every 4th Tuesday of **each month** - 7:00 p.m., Kennedy Memorial Park

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

TRAFFIC SAFETY BOARD The designation of **Mary Burns** as **Chairman** for the ensuring year, to serve without compensation and that said Board shall meet at least once a month, except during the months of July and August and report to the Board of Trustees after each meeting.

Traffic Safety Board shall now be comprised of:

	<u>Term Expires</u>
Mary Burns (Chairperson)	April 4, 2022

Barbara Gant
Lenique Bligen
William H. Fowlkes Jr.
Troy Martinez

April 4, 2022
April 4, 2022
April 1, 2024
April 1, 2024

Traffic Safety Board meets every 4th Monday of each month except July and August, 6:30 p.m., Village Hall

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

ELECTRICAL BOARD

The designation of **Ronald Magarie** as **Chairman** of the Electrical License Board, for the period commencing **April 6, 2020** expiring **April 4, 2022**.

Compensation to be paid to members of the **Electrical License Board** shall be as follows:

Chairman of the Board \$60 per meeting

Each member, other than Chairman \$55 per meeting

(not to exceed one meeting per month (for fiscal year commencing **June 1, 2020**))

The **Electrical License Board** shall now be comprised of:

	<u>Term Expires</u>
Mike Dumitri	April 3, 2023
John Congemi	April 3, 2023
Tom Considine	April 3, 2023
Ronald Magarie (Chairman)	April 4, 2022
Christian Castillo	April 4, 2022

Electrical Board meets every 4th Thursday of each month 4:30 p.m., 202 Jackson Street

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

PLUMBING BOARD

The designation of **Kelly Magee** as **Chairman** of the Board of Plumbing Examiners, to serve in such capacity for the period commencing **April 1, 2020** and expiring on **April 4, 2022**.

Compensation to be paid to members of the **Board of Plumbing Examiners** shall be as follows:

Chairman of the Board \$60 per meeting

Each member, other than Chairman \$55 per meeting

(not to exceed one meeting per month (for fiscal year commencing **June 1, 2020**)

Board of Plumbing Examiners shall now be comprised of:

Kelly Magee (Chairman)

Robert Steinhart
Donnovan Castro

Term Expires

April 4, 2022

April 5, 2021

April 4, 2022

Board of Plumbing Examiners meets every 4th Tuesday of each month, 4:30 p.m., 202 Jackson Street

Moved by Trustee Renfroe

Seconded by Trustee Daniels

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

HEMPSTEAD HOUSING The appointment of **Nicholas Moffitt** as a member of the Hempstead Housing Authority commencing on **April 6, 2020**.

The Appointment of **James T. McKnight** as a member of the Hempstead Housing Authority commencing on **April 6, 2020**.

The Appointment of **Max Rodriguez** as a member of the Hempstead Housing Authority commencing on **April 6, 2020**.

Hempstead Housing Authority shall now be comprised of:

Cornelius Watson

Nicholas Moffitt

James t. McKnight

Erica Seymour (Tenant Member)

Leroy Greene (tenant Member)

Inocencio Perdomo

Max Rodriguez

Term Expires

April 5, 2021

April 1, 2024

April 1, 2024

August 31, 2022

August 31, 2022

April 5, 2021

April 1, 2024

Moved by Trustee Renfroe

Seconded by Trustee Hobbs

AYES: Trustees Johnson, Hobbs, Renfroe; Mayor Ryan

NOES: Daniels

PERSONAL WIRELESS The appointment of **Teddy McLean, Deloris McQueen, and Marina Ramos** as members of the Personal Wireless Services Facilities Board, pursuant to Local Law No.4-2002, for a one year-term expiring on **April 5, 2021**.

The designation of Deloris McQueen as Personal Wireless Service Facilities Board

Zoning Officer for a fee of \$5,000, expiring on **April 5, 2021**.

Personal Wireless Service Facilities Board shall now be comprised of:

	<u>Term Expires</u>
Teddy McLean	April 5, 2021
Deloris McQueen (Zoning Officer)	April 5, 2021
Marina Ramos	April 5, 2021
Cherice Vanderhall (by statute)	April 5, 2021
Joe Gill (by statute)	April 5, 2021

Personal Wireless Service Facilities Board meets on the 4th Thursday at **11:00 a.m.** of each month at Village Hall, 99 Nichols Court, Hempstead, New York 11550.

Moved by Trustee Johnson

Seconded by Trustee Daniels

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

SIGNING OF CHECKS USE OF "CHECK WRITER" All Village checks shall be signed by the Mayor and the Treasurer, and in the absence of the Mayor, the Deputy Mayor shall sign all checks with the Treasurer, and that pursuant to Section 4-408c of the Village Law, all such checks as may be issued by the Village may be signed with facsimiles of the Mayor's, Treasurer's, and/or Deputy Mayor's signature.

Moved by Trustee Hobbs

Seconded by Trustee Johnson

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

BANKS DESIGNATED The following Banks are hereby designated as the proper

**AS THE PROPER
DEPOSITORIES FOR
FUNDS**

depositories for the funds of the Incorporated Village of Hempstead:

1. T.D. Bank
2. Bank of America
3. Flushing Bank
4. J.P. Morgan Chase

Said depositories shall be required to file with the Village of Hempstead a copy of their CRA Compliance Policy Statement.

Moved by Trustee Hobbs

Seconded by Trustee Johnson

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**DESIGNATION OF
OFFICIAL NEWSPAPER**

TRichner Communications is hereby designated to be the official newspaper of the Incorporated Village of Hempstead from **April 6, 2020 through October 6, 2020** for all Village publications; the Village Clerk is also authorized to publish legal notices with the exception of certain **tax sale notices**, in **Newsday, Hempstead-Uniondale Times, Noticia**, and **La Tribuna Hispana**.

Moved by Trustee Hobbs

Seconded by Trustee Daniels

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**REGULAR MEETINGS
OF THE BOARD
OF TRUSTEES**

The regular meetings of the **Board of Trustees** of the **Incorporated Village of Hempstead** shall be held on the **first** and **third Tuesday** of each month at **6:30 p.m.** except during the months of July and August at 6:00 pm in which months the regular meetings shall be held on the **first Tuesday** at **6:30 p.m.** and the **annual meeting** on the **first Monday** in **April** at **6:00 p.m.**, thereof, and that special meetings of the Board of Trustees may be called by the Mayor or two Trustees acting in concert, by causing proper notice to be served pursuant to law and that all agenda items must be in the Office of the Village Clerk **no later than Wednesday** preceding the Board meeting date except that any item may be added to the agenda by a member of the Board of Trustees up to and including the Board meeting itself.

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

CONVENTION

Provided there are sufficient funds available in the appropriate budget account, the Mayor, Trustees, and employees, be granted permission to attend various conferences and/or official meetings during the official year commencing the 1st day of **April, 2019** and that all necessary expenses in connection with the attendance at said functions shall be a Village expense.

Moved by Trustee Hobbs

Seconded by Trustee Johnson

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

MILEAGE

That mileage shall be paid at the rate of **58 cents per mile** for the business use of a personal vehicle. Tolls and other road expenses shall be paid upon submission of a paid receipt. That the Board is empowered to make special exceptions to these provisions if it is deemed to be in the best interest of the Village. Also, before any such trips and/or travel take place, Board approval must be obtained in writing.

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

PROCUREMENT POLICY

WHEREAS, the General Municipal Law requires the governing body of every municipality to adopt a **Procurement policy** for all goods and services which are not required by law to be publicly bid, and not required by

WHEREAS, comments have been solicited from all officers in the Village of Hempstead involved in the procurement process;

NOW, THEREFORE BE IT RESOLVED that the Incorporated Village of Hempstead does adopt procurement policy as appended hereto, which is intended to apply to all goods and services which are not required by law to be publicly bid. Further, any and all procedures not specifically covered in this policy will be adhered to as covered in General Municipal Law, Sections 103 and 104-b. This policy is effective **April 1, 2019**, and will be reviewed on an annual

basis.

Moved by Trustee Hobbs

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**INVESTMENT
POLICY**

WHEREAS, the Incorporated Village of Hempstead needs to implement an updated **Investment Policy**,

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees hereby adopts the annexed investment policy. This policy is effective **April 1, 2019**, and will be reviewed on an annual basis.

Moved by Trustee Renfroe

Seconded by Trustee Daniels

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**FUND
POLICY**

WHEREAS, the Incorporated Village of Hempstead needs to implement an updated **Fund Policy**,

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees hereby adopts the annexed investment policy. This policy is effective **April 1, 2019**, and will be reviewed on an annual basis.

Moved by Trustee Daniels

Seconded by Trustee Renfroe

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

**CREDIT CARD
POLICY**

WHEREAS, the Incorporated Village of Hempstead needs to implement an updated **Credit Card Policy**,

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees hereby adopts the annexed Credit Card policy. This policy is effective **April 1, 2019** and will be reviewed on an annual basis.

Moved by Trustee Hobbs

Seconded by Trustee Johnson

AYES: Trustees Johnson, Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: None

MEETING ADJOURNED There being no other business to come before the Board,
this meeting was adjourned.

Moved by Trustee Hobbs

Seconded by Trustee Johnson

AYES: Trustees Hobbs, Daniels, Renfroe; Mayor Ryan

NOES: Johnson

Deputy Village Clerk